Madhu Vanisree

Residence Address

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Looking for engaging opportunities as a freelancer in translation, content writing and proof-reading activities and interpretation.

Currently engaged in translation of English sub-titles of series appearing in Amazon Prime & Netflix into Tamil language and proof- reading the same. Have two years of experience in translating documentaries, medical articles, general and legal letters, Voice Over Scripts and Elearning content for an international social media application.

Proficient in using Omega T CAT tool for translation and Subtitle Edit tool for creating and translating English and Tamil Subtitles.

Have worked with an Edutech company in translating their worksheets for the emotional quotient of children from 3 to 12 years of age.

Have worked with an all India Industry Organisation as a Writer in their epublication on Women Achievers in STEM.

Have translated famous books of an author from Tamil to English.

Have worked with an international team for editing content for their product commercial for consumers which is now aired across countries.

I have around 6 years of work experience in an Industry Chamber in the area of Knowledge Management and content development and journal publications.

Career experience

Worked as the Information & Administration Executive at the Madras Chamber of Commerce and Industry, Chennai from 1990-1996. Responsibilities included:

- Collect, store and retrieve information relating to Indian trade and industry
- Manage a library of trade and commercial directories from various countries of the world
- Arrange and conduct meetings and seminars with visiting trade delegations
- Collect and publish information relating to national and international trade and commerce

Education:

Schooling	Meritorious student of Fatima Matriculation Higher Secondary School, Kodambakkam, Chennai 600024.
UG - 1985-88	B.Sc., (Mathematics) graduated with first class from Meenakshi College for Women, Chennai , Madras University, Chennai
P G - 1988-90	M.Sc., (Mathematics) graduated with first class from Meenakshi College for Women, Chennai, Madras University, Chennai
Professional 1992-93	B.Ed., (English and Mathematics) through Correspondence course with second class. Annamalai University, Annamalai Nagar
Skills	Passed English typewriting lower from the Directorate of Technical Exams, Chennai with first class.
Proficiency	Fluent in English & Tamil. Working knowledge in MS Office & MS Outlook.

Interests - Reading books, listening to music, social media interaction and spirituality.

Date of Birth - 30th September 1968 (53 years)

Family Details - Married to Mr K.Balasubramanian, retired Software professional. Mother of two boys aged 24 and 20.